

	<b>JUSTICE CABINET DEPARTMENT OF JUVENILE JUSTICE POLICY AND PROCEDURES</b>	<b>REFERENCES: 505 KAR 1:140 3-JDF-2B-06, 3A-07, 3A-08</b>
<b>CHAPTER: Detention Services</b>		<b>AUTHORITY: KRS 15A.065</b>
<b>SUBJECT: Bed Capacities and Staffing of Juvenile Detention Centers</b>		
<b>POLICY NUMBER: DJJ 707</b>		
<b>TOTAL PAGES: 2</b>		
<b>DATE ISSUED: July 15, 2005</b>		<b>EFFECTIVE DATE: 02/03/06</b>
<b>APPROVAL: Bridget Skaggs Brown</b>		<b>, COMMISSIONER</b>

**I. POLICY**

The number of youth placed at any DJJ Regional Juvenile Detention Center shall not exceed the facility’s recommended maximum bed capacity without authorization from the Commissioner.

Adequate staff shall be maintained in each detention center to insure the provision of necessary security, programs and services.

**II. APPLICABILITY**

This policy shall apply to all state-operated detention centers.

**III. DEFINITION**

“Recommended maximum bed capacity” means the original design capacity plus or minus capacity changes resulting from building additions, reductions, or revisions as well as a staff complement approved by the Commissioner.

**IV. PROCEDURES**

**A. Facility Capacities**

1. The Department for Juvenile Justice shall establish and maintain recommended maximum bed capacities at each of its Juvenile Detention Centers.

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2. The Commissioner may waive the capacity maximums if it is determined that a waiver does not seriously affect the security, supervision of juveniles, programs, or the safe, healthful, or efficient operation of the facility.

#### **B. Required Staffing Levels**

There shall be adequate staff at each DJJ Regional Juvenile Detention Center to provide reasonable security to all youth, ensure their well being and to meet their individual and/or group needs. The Superintendent of the facility shall ensure there are sufficient staff, both male and female. At no time shall any resident or group of residents be given control or authority over other residents.

#### **V. MONITORING MECHANISM**

The Superintendent, Residential Facilities Administrator, Division of Program Services and the Deputy Commissioner for Operations shall have responsibility for monitoring compliance with this policy.