

Monitoring Leave

The JSW or program counselor may monitor the youth's compliance with the day release, emergency leave, or furlough conditions through any of the following:

- Electronic Monitoring
- Drug Screens
- Curfew Checks
- Phone Checks
- Voice Verifications
- Home Visits
- Office Visits
- School Visits



A day release, emergency leave, or furlough can be cancelled at any time due to the youth's non-compliance with the conditions. If a youth goes AWOL or escapes while on day release, emergency leave or furlough, a Commissioner's Warrant will be issued to facilitate the return of the youth.



Out-of-State Travel Permits

If a youth is placed in the community or is on leave or furlough from a facility, the youth and parent or guardian are responsible for notifying the JSW of their desire to travel to another state at least ten (10) business days prior to travel.

The JSW will complete a travel request and required forms and forward them through the supervisory channels for final approval.

An approved request for travel will be sent to the Interstate Compact Administrator for review.

Any travel by committed youth outside the continental United States must be approved by the Office of the Commissioner.

The JSW will make sure that the youth and parent or guardian have signed copies of the approved travel permit.



The travel permit outlines the following information:

- Length of the day release, furlough, medical furlough, or emergency leave
- Mode of transportation
- Beginning date and time
- Ending date and time
- Name and address of the location or site to be visited



Kentucky Department of Juvenile Justice

Furloughs and Travel



REVISED 01/21/2010

Department of Juvenile Justice
Central Office
1025 Capital Center Drive
Frankfort, KY 40601
Phone: 502-573-2738
Website: <http://www.djj.ky.gov>

This project was supported by Grant No. 2009-JB-FX-0060 awarded through the Kentucky Justice and Public Safety Cabinet by the U.S. Department of Justice, Office of Justice Programs.

Furloughs

Furlough is defined as an unescorted leave of absence granted to a youth extending beyond a twenty-four (24) hour period from a residential program or group home.

Furloughs are to be used as part of treatment depending on each youth's individual needs.



Day Releases

As part of a youth's treatment, a youth may be given a day release for:

- Medical, Dental, or Mental Health care
- Participation in educational programs, work release, or community service projects

A youth's day release must be approved by the JSDS and the Facility Superintendent.

Medical Furloughs

Some youth that are in a residential placement may have special medical needs that will require a medical furlough.

The youth's medical needs will be verified and documented and final approval for a medical furlough will be granted by the Regional Division Director and the DJJ Medical Director.



Emergency Leave

Emergency leave may be granted for a death or serious illness of immediate family members upon verification of the circumstance by the JSW. Emergency Leave will not exceed more than seven (7) consecutive days without proper authorization and documentation of extenuating circumstances.

The conditions for emergency leave will be developed through the treatment team with the youth, parent or guardian, designated program counselor, and JSW.

Out-of-state travel for emergency leave will be limited to the most unusual of circumstances.

Leave Conditions

Youth that are in an out-of-home placement may be eligible for a day release, emergency leave, furlough, or medical furlough.

When a youth leaves a facility for a day release, emergency leave, or furlough, he/she will be responsible for following the behavioral expectations outlined in the written conditions or furlough agreement which:

- Specify the length and expectations of the youth's day release, emergency leave, or furlough.
- Are signed by the youth, parent or guardian, Juvenile Service Worker (JSW), and the youth's treatment team.
- Are approved by both the facility Superintendent and Juvenile Services District Supervisor (JSDS).

Once the youth is on day release, emergency leave, or furlough, he/she will be placed on either a furlough agreement or on conditions. The JSW will maintain contact with the youth and parent or guardian.

Copies of the approved conditions are given to the youth, parent or guardian, and the JSW at the time of the day release, emergency leave, or furlough.

Furloughs, medical furloughs, day releases, and emergency leave for youthful offenders are prohibited except as provided in KRS 439.600.

