



**JUSTICE CABINET  
DEPARTMENT OF  
JUVENILE JUSTICE  
POLICY AND PROCEDURES**

**REFERENCES:**  
505 KAR 1:120  
3-JTS-4B-13—15; 4C-14, 36  
4 -JDF-4B-13—15 ; 4C-13, 34  
3-JCRF-3B-15; 4B-09; 4C- 20,  
21  
1-JDTP-3B-06, 15  
4-JCF-4B-01,02, 10; 4C-19, 27  
1-JBC-4B-11—13; 4C-14, 36  
NCCHC Y-F-01, Y-F-04

<b>CHAPTER: Health and Safety Services</b>	<b>AUTHORITY: KRS 15A.065</b>
<b>SUBJECT: Preventive Health Care</b>	
<b>POLICY NUMBER: DJJ 404.13</b>	
<b>TOTAL PAGES: 3</b>	
<b>EFFECTIVE DATE: October 5, 2018</b>	
<b>APPROVAL: Carey D. Cockerell</b>	<b>, COMMISSIONER</b>

## **I. POLICY**

Department of Juvenile Justice (DJJ) shall provide preventive health care services including immunizations, testing for communicable disease, general health monitoring, hygiene, and health education.

## **II. APPLICABILITY**

This policy shall apply to group homes, detention centers, and youth development centers.

### *LIMITED APPLICABILITY*

*In day treatment programs, proof of immunization shall be required within 30 program days of admission. Youth shall be released to the parent for appropriate medical attention if proof is not provided within the stated timeframe. An immunization certificate from an attending physician or health care provider shall be required for readmission into the program. Exceptions require the approval of the Medical Director.*

## **III. DEFINITIONS**

Refer to Chapter 400.

## **IV. PROCEDURES**

### **A. Immunizations**

1. Youth shall be immunized according to Kentucky Revised Statutes within 30 days of admission to a DJJ program. When a youth enters a DJJ program the Registered Nurse (RN) or designee shall obtain the youth's immunization

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record. Original certificates shall be transferred to the school office. A copy shall be maintained in the medical record.

2. If it is determined that a youth's immunization series is not complete, the RN or designee shall ensure that all necessary vaccines are received by the youth.
3. When immunization records are not available, and all efforts to obtain these records have failed, the youth shall begin a new immunization series.
4. Dates of previous immunizations shall be included on the immunization certificate.
5. A pregnancy test shall be completed on all females before any immunization is given.

#### B. Communicable Diseases

1. When a youth enters a DJJ facility, the RN or designee shall administer a tuberculosis skin test unless the youth is a known reactor or indicates that there has been an abnormal reaction to the skin test in the past, youth acknowledges a positive result on the tuberculosis questionnaire, or positive pregnancy test. In this case, the RN or designee shall research the skin test history.
2. A scheduled series of three Hepatitis B vaccines shall be initiated or completed on all youth in DJJ facilities.

#### C. General Health Monitoring

1. The RN or designee shall weigh each youth at least monthly.
2. The RN or designee shall perform vision and hearing screening on each youth within thirty (30) days of admission.
3. The RN or designee shall schedule each youth for an annual dental checkup.

#### D. Personal Hygiene

1. The RN or designee shall provide personal hygiene instruction upon admission. The information shall be included in the resident handbook and reinforced as needed by facility staff.
2. Youth shall be afforded daily opportunity for personal hygiene. Personal hygiene products shall be provided or available to the youth upon admission and as necessary thereafter to include soap; comb; soft, round-bristled toothbrush; toothpaste; deodorant; toilet tissue; and sanitary napkins and tampons, when necessary. Shaving equipment shall be available when needed; dispensing, use and supervision of shaving equipment shall be conducted in accordance with facility standard operating procedures for security. A tub or shower with hot and cold running water shall be available. Each facility shall provide an approved shower schedule that allows daily showers and showers after strenuous exercise.

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3. Staff shall document personal hygiene items given to youth.
4. Laundry services shall be available at least weekly.
5. Hair care services that are culturally appropriate shall be provided by a licensed provider and available for all youth as needed. Level V Youth Development Centers as well as secure detention facilities shall make arrangements for on-site services. Equipment used to provide hair care services shall be inventoried, sanitized and stored securely when not in use.

E. Health Education

1. The RN in DJJ facilities shall teach or coordinate health education.
2. Subjects for health education shall include oral and personal hygiene including skin, nail and foot care; nutrition; sexually transmitted infections (STIs ) including HIV/AIDs; tuberculosis and other communicable diseases; the use and danger of self-medication; family planning including, as appropriate, both services and referrals; physical fitness; and chronic diseases and disabilities as may relate to individual youth.
3. Written documentation shall be maintained relating to the health education and personal hygiene instruction given to youth.

**V. MONITORING MECHANISM**

Monitoring shall be accomplished by the Registered Nurse, the Superintendent, the Quality Assurance Branch, the Nurse Administrator, and the Medical Director or designee.