**JUVENILE JUSTICE ADVISORY BOARD MEETING**

**MINUTES**

**Date:** December 13, 2019

**Location:** Department of Juvenile Justice,1025 Capital Center Drive, Frankfort, KY 40601

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| **JJAB APPOINTED MEMBER** | **DESIGNEE(S)** | **GUESTS** | **DJJ STAFF** |
| **[ ]**  Bardonaro, Alexys[x]  Castellanos, Marissa [x]  Dickie, Dr Ida[x]  Finke, David[ ]  Gomes, Joe[x]  Hawkins, Eric[x]  Jones, Greg[x]  Karem, Laura[x]  Kelly, Natalie[x]  Oakley, Michelle (by phone) [x]  Pedigo, Paula[x]  Warner, GregX Natalie Kelly**[x]** Weeter, Christina Whitney Westerfield | [x]  Koontz, Veronica | **[ ]**   | **[ ]** Vacant (JJ Specialist)[ ]  Vacant (Federal Coordinator)[ ]  Vacant (Compliance Monitor)[ ]  Vacant (DMC Specialist)Other Staff Members: **[x]** Harris, LaShana (Commissioner)**[x]** Burch, Tara (Grants Administrator)**[x]** Butler, Anna (DJJ Staff) |

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| AGENDA ITEM | DISCUSSION | ACTION NEEDED/TAKEN | BY WHOM? |
| **Call-to-Order** | Meeting was called to order at 10:00 a.m. |  | Dr. Ida Dickie, Chair |
| **Welcome & Introductions****Board Status Discussion** | * Welcome and Roll Call-
* Introduction of New Members: Dr. David Finke, Greg Warren, Marissa Castellanos, Senator Whitney Westerfield, Veronica Koontz, Laura Karem, Alexys Bardarno
 |  | Dr. Ida Dickie, Chair |
| **Southern Regional Conference Call** | Naomi conducts a roll call of the states that are present. Kentucky, Virginia, North Carolina, Georgia, and Texas in attendance. Ida represents Kentucky and mentions the Louisville Day Detention Center closing and how that is a focus of grant funding currently. Other states provide brief overviews of their projects and focuses for the new year. When the floor is opened up to questions, Ida asks which state mentioned DMC data on their public website. Naomi believes this was Georgia. Ida also asks Georgia about their opioid project and what the role of the SAG is in that (directly involved or not). Georgia does not respond and Naomi reassures Ida that she will connect the states in order to get her questions answered. Naomi then announces CJJ updates, which include a new resource document for new 2020 RED Coordinators as well as a new manual for youth SAG members. The document is currently being reviewed and they are receiving feedback. She mentions the annual conference taking place in Washington D.C. from June 3-6, 2020 and that the agenda is being reconstructed this year. She describes the conference as having new webinars for SAG engagement, an emerging leaders committee, and more information on JJDPA and RED work. She says to provide ideas if any other training areas are needed.  |  | Naomi Evans, CJJ Staff |
| **Vote on Meeting Minutes – October 17th, 2019** | The minutes from the previous meeting were not printed or sent out electronically and will need to be sent at a later date for approval. | [ ] Motion to accept minutes.[x] Changes needed:[ ]  Motion to accept meeting | **Motion:** **Seconded:** **Vote:**  |
| **Review of Members and JJAB Roles**  | * It was voted that the Youth Spirit Award for 2019 will be Dominique Pendergrass. There is no formal plan for the award ceremony planned. Ida will send a formal request to Tara for a plaque. The discussion of whether a courthouse (which was the location last year) is the best idea/atmosphere for the youth to receive an award and the group shared both positive and negative aspects. Discussion of possible ceremony spaces and location occurred but nothing set at this time. The option of asking the youth for their opinions and ideas was also mentioned as a possibility. The award ceremony will more than likely occur at the next meeting.
* Youth engagement and participation is still low, most likely due to meeting times and locations. Meetings may need to become more accessible. Please reach out if anyone knows of any applicable youth ages 18-26 that may be interested in joining. Christina discussed how another state had successful SAG/youth relationships and that they had a youth retreat. The youth said the SAG members felt like “family” to them. Ida reiterated that youth members play a huge role in the SAG and how that representation is needed statewide. Maggie Krueger was a member who had family involvement and that is another role to fill. Christina mentioned how KECSAC may be a good resource. Laura also mentioned Voices of the Commonwealth, which is an organization that Glenda Wright was involved in.
* The group went around the table and shared what they believe their role to be on the JJAB and what their values are in relationship to the work they do.
* There was discussion of what role the JJAB plays in regard to funding and how funding is utilized. Some state SAG’s are advisory in nature but have supervisory role with Title II funds. Natalie shares her belief to proceed with caution when making funding decisions because of DJJ ultimately being responsible and Christina shares her believe that some responsibilities are law and some are not and that those need to be recognized. Ida mentions the possibility of discussing what role the board is comfortable with, advisory or supervisory at the upcoming retreat and possibly seeking council from Naomi, per Eric’s mention. The possibility of Naomi attending the training in person is also brought up and Ida will reach out to her in the coming days.
* Ida states to follow-up on research Laura had done and it may be a good idea to reach out to other states to research what their boards look like, in the possibility that Kentucky may want to emulate others and how they operate. A conference call for the retreat with SAG chairs could be helpful. Teresa emphasizes that when looking at other states to ensure that those states are similar in nature.
 |  | Dr. Ida Dickie, Chair |
| **Merging of JJAB and JJOC** | Discussion about the purpose of JJOC and JJAB and further clarity is needed about what the purpose is of each group before a merger is possible. |  | Dr. Ida Dickie, Chair |
| **Location of JJAB in Government structure** | Discussion about JJAB having a different location in the government structure than DJJ. Other State SAG’s are located closer to the governor’s office. The retreat will be the place to discuss the pros and cons of locating JJAB somewhere else in the government structure.  |  | Dr. Ida Dickie, Chair |
| **TII Funding and Grants Management** | * Tara provides an overview of where TII available funding stands for the upcoming closing of FY 2016 (September 30, 2020) after Natalie asks how much is available. DMC has been allocated to the Louisville project but that there is still ample JJSI funding.
* Natalie explains that the board needs to examine the available funding and discuss where the focus should be, whether that means sustainable practices, start-ups, etc.
* Ida explores the idea of training potential grantees in evidence based practice framework when applying, should they need the assistance. Past JJ specialist Laura had a system in place.
* Christina mentions that while evidence-based is what is sought in regards to funding, that evidence-informed should also be possibly explored and that multiple years, rather than individual, may be a good idea.
* The idea of expanding the Louisville project with the JJSI funding is discussed, to avoid the lengthy procurement process that a new contract would bring.
* The discussion of putting emphasis on counties that lack an alternative facility/plan. Teresa brings up a possible extension of the NECCO grant.
* Natalie motions to utilize the JJSI funding to support JDAI efforts and Ida re-reads the motion to vote, with the intention to track outcomes for a one-year period. The motion was seconded by Christina.
* Tara will send out the budget to the group electronically for further review.
 |  | Dr. Ida Dickie, ChairTara Burch, DJJ Staff |
| **Meeting Schedule** | No notable discussion other than planning of retreat. |  | Dr. Ida Dickie, Chair |
| **Retreat** | * Ida asks whether the retreat should occur prior to the hiring of the new JJ Specialist.
* Tara and others mention that the new JJ Specialist more than likely will not be hired before the next meeting timeframe (end of January, beginning of February) and that it may be best to continue planning for the retreat rather than waiting.
* Possible dates are being examined and will be finalized further after reaching out to Naomi.
 |   | Dr. Ida Dickie, Chair |
| **Subcommittee Reports** | Ida asked Tara and Veronica if the JJAB report was in the workings and both agreed that they had not heard anything or had any documentation.  |  | Dr. Ida Dickie, Chair |
| **Interstate Compact Presentation** | Anna presented on the ICJ/Interstate Compact at DJJ and provided handouts to the group. |  | Anna Butler, DJJ Staff |
| **Adjournment:** 2:00 p.m. | The meeting was adjourned at 2:00 p.m. |  | **Motion:** Veronica Koontz**Seconded:** Eric Hawkins |