

 <p>JUSTICE AND PUBLIC SAFETY CABINET DEPARTMENT OF JUVENILE JUSTICE POLICY AND PROCEDURES</p>	<p>REFERENCES: 1-JDTP-3D-01, 21</p>
<p>CHAPTER: Day Treatment Services</p>	<p>AUTHORITY: KRS 15A.0652</p>
<p>SUBJECT: Programs and Services</p>	
<p>POLICY NUMBER: DJJ 1001</p>	
<p>TOTAL PAGES: 2</p>	
<p>EFFECTIVE DATE: 4/05/2019</p>	
<p>APPROVAL: Carey D. Cockerell , COMMISSIONER</p>	

I. POLICY

The Department of Juvenile Justice (DJJ) shall provide day treatment services for the rehabilitation and education of probated, committed, sentenced, court referred, Department of Community Based Services (DCBS), Family Accountability Intervention Response (FAIR), and school referred students, as assessed to be appropriate. Priority shall be given to DJJ probated and DJJ committed students.

II. APPLICABILITY

This policy shall apply to DJJ operated day treatment programs.

III. DEFINITIONS

Refer to Chapter 1000.

IV. PROCEDURES

A. Each DJJ operated day treatment program shall provide or make arrangements for the provision of the applicable services:

1. Daily transportation of students to and from the day treatment program site;
2. Reception and orientation;
3. Evaluation and program-specific classification;
4. Educational and vocational assessment;
5. Referral for psychological assessment as needed;
6. Educational programs;
7. Vocational programs;
8. Access to library services;
9. Food service;

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10. Emergency medical and mental health services;
 11. Individual and group counseling;
 12. Substance abuse counseling;
 13. Social services;
 14. Appropriate recreation and leisure activities;
 15. Involvement in community groups consistent with security requirements;
 16. Consistent family contact;
 17. Employment counseling;
 18. Transition and public school re-entry; and
 19. Religious accommodations as applicable.
- B. Staff shall utilize community resources, as necessary, through referral for service to provide students with services to meet their developmental needs. Provisions shall be made, as necessary, to assist students and, when appropriate, their family in accessing services and community resources.
- C. The Superintendent or designee shall annually assess the collective service needs of students in the program to ensure the maximum delivery of services and to assist in program development and improvement.

V. MONITORING MECHANISM

- A. The Education Branch shall perform bi-annual monitoring to review and provide technical support on documentation.
- B. Quality Assurance (QA) Branch shall perform annual facility monitoring visits that review the administration of the following policy requirements:
 1. Students are receiving all required services; and
 2. Programs are completing periodic assessments of students service needs.