

	<b>JUSTICE CABINET DEPARTMENT OF JUVENILE JUSTICE POLICY AND PROCEDURES</b>	<b>REFERENCES: 505 KAR 1:140, 707 KAR 1:190, 707 KAR 1:180 3-JDF-5C-01, 01-1, 02, 03, 04, 04-2, 04-3, 04-6, 04-7, 04-8, 04-9, 07</b>
<b>CHAPTER: Detention Services</b>		<b>AUTHORITY: KRS 15A.065</b>
<b>SUBJECT: Educational Programming &amp; Assessment</b>		
<b>POLICY NUMBER: DJJ 725</b>		
<b>TOTAL PAGES: 2</b>		
<b>EFFECTIVE DATE: October 5, 2018</b>		
<b>APPROVAL: Carey D. Cockerell , COMMISSIONER</b>		

## **I. POLICY**

The Department of Juvenile Justice (DJJ) shall provide educational services consistent with the needs of the population and compliant with federal and state laws and regulations to juveniles in regional juvenile detention centers through written agreement with local school districts or private or public providers.

## **II. APPLICABILITY**

This policy shall apply to all regional juvenile detention centers.

## **III. DEFINITIONS**

Refer to Chapter 700.

## **IV. PROCEDURES**

- A. The DJJ Education Branch staff shall be responsible for reviewing the contents of the written agreements between the local school district and the department. The agreement shall be provided to the regional juvenile detention center.
- B. Educational services shall be made available to juveniles upon admission during instructional days, except if there is substantial evidence to justify otherwise.
- C. Educational services, necessary specialized equipment, and appropriate educational materials shall be provided at no cost to the juveniles, up to the completion of high school or the General Education Development (GED®) program.
- D. Educational services shall be individualized to meet the assessment, educational, and developmental instruction needs of the juvenile, constructed on an open entry—open exit basis, and scheduled so that educational services do not compete with other facility programming. Provisions are made for academic counseling.

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- E. Business, industry, and community resources shall be used to the extent feasible in developing academic and vocational education programs and to supplement the facility's programs for selected juveniles. Provisions are made for vocational counseling.
- F. Educational and vocational needs assessments shall be completed within five (5) instructional days of the juvenile's admission. Previous results may be used if completed within the last 180 days.
- G. Any staff who suspects that a youth may have an educational disability shall communicate that concern in writing to the Youth Services Program Supervisor (YSPS) or the Administrative Duty Officer (ADO). The Youth Services Program Supervisor (YSPS) or the Administrative Duty Officer (ADO) shall forward the documentation to the Facility Superintendent and the on-site School Principal or head teacher. The facility supervision shall recommend that the on-site School Principal should notify the local education agency's Director of Special Education.
- H. Available social history information and the results of medical and mental health screening conducted by DJJ staff shall be shared with the school administrator or designee to the extent possible by law.
- I. The behavior management program developed in compliance with DJJPP Chapter 7, Behavior Management, shall include incentives for educational participation and formal recognition of educational accomplishments.
- J. The disciplinary code developed in compliance with DJJPP Chapter 7, Discipline, shall include disciplinary measures for inappropriate behaviors occurring within the education environment.
- K. Juveniles, who demonstrate behavior so disruptive that they must be removed from the classroom, shall not be readmitted until they demonstrate improved behavior.

**V. MONITORING MECHANISM**

The Education Branch Manager or designee, the Quality Assurance Branch, the Facilities Regional Administrator, the superintendent of the regional juvenile detention center, and the school administrator shall monitor these activities. Monitoring shall be conducted at annually to ensure the effectiveness of the education program against stated objectives.