

	JUSTICE CABINET DEPARTMENT OF JUVENILE JUSTICE POLICY AND PROCEDURES	REFERENCES: 505 KAR 1:140 3-JDF-1B-21; 5C-05, 06
CHAPTER: Detention Services		AUTHORITY: KRS 15A.065
SUBJECT: Juvenile Work Details		
POLICY NUMBER: DJJ 720.4		
TOTAL PAGES: 2		
EFFECTIVE DATE: October 5, 2018		
APPROVAL: Carey D. Cockerell		, COMMISSIONER

I. POLICY

Work detail shall be considered a part of normal daily living activities and shall help juveniles learn that such routines are necessary as part of everyday life. Juveniles shall have the right not to participate in uncompensated work assignments unless the work is related to housekeeping or personal hygienic needs.

II. APPLICABILITY

This policy shall apply to all regional juvenile detention centers.

III. DEFINITION

Refer to Chapter 700.

IV. PROCEDURES

- A. Standard Operating Procedures shall be developed at each facility to address juvenile work details. Funds required for the operation of the Work Detail Program shall be approved by the Facilities Regional Administrator and shall be paid from the program's annual operating budget.
- B. Work details shall not conflict with school attendance.
- C. Work details shall not occur outside the facility or grounds unless ordered by the court.
- D. Juveniles shall not be permitted to perform any work prohibited by state and federal child labor laws. The Kentucky Child Labor Law poster regarding minor juveniles 14, but not yet 18, years of age shall be posted in a conspicuous place at the facility.
- E. There shall be medical documentation for every juvenile who has been determined incapable of performing work details.

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F. Employees of the Department of Juvenile Justice shall be prohibited from entering into a work agreement with any juvenile under the care and custody of the Department. Reference DJJPP Chapter 1(Employee Code of Conduct).

V. MONITORING MECHANISM

This activity shall be monitored by the Superintendent. The Quality Assurance Branch shall conduct annual program audits.